



HOOD RIVER COUNTY TRANSPORTATION DISTRICT (HRCTD)
Db a Columbia Area Transit (CAT)

REQUEST FOR PROPOSALS

Architectural and Engineering (A&E) Services

CAT Transit Facilities Development Program

*Interregional Transit Hub, Bus Storage & Maintenance, and Park-and-Ride Facilities
Including NEPA, Design, and Construction Management Services*

Addendum No. 1

RFP No. HRCTD-2026-01

Addendum No. 1 Issue Date: March 27, 2026

Issued by: Hood River County Transportation District (DBA Columbia Area Transit)

RFP Point of Contact

Amy Schlappi, Executive Director

Hood River County Transportation District

amy.schlappi@catransit.org

(541)978-8066

RFP Webpage: <https://www.ridecatbus.org/about-cat/#contract-opportunities>

Section 1. Addendum No. 1 Overview

1.1 Purpose: This Addendum No. 1 supplements Request for Proposals (RFP) No. HRCTD-2026-01. It adds the following items to the official RFP record: (1) official written responses to questions raised during the March 24, 2026 virtual Pre-Proposal Conference, (2) a revised NEPA Deliverables Table for RFP Section 2.5, with the revised table provided in the body of this Addendum and a track-changes redline version provided as Attachment C, (3) the Hood River County Transportation District Zero Emissions Transition Plan (March 10, 2023), and (4) the CAT Pre-Proposal Conference Presentation (March 24, 2026). This Addendum also confirms where the Pre-Proposal Conference recording and transcript are available. Only the written content of this Addendum modifies the RFP, and it does not change the proposal due date. Proposers must acknowledge receipt of Addendum No. 1 in their proposal as specified in this document.

1.2 Background: The virtual pre-proposal conference held March 24, 2026 generated supplemental clarifications and supporting materials that CAT is making available to all prospective proposers. In addition, CAT is issuing a limited clarification and wording update to the RFP’s NEPA task description; the revised NEPA Deliverables Table is included in this Addendum, and the track-changes redline showing those edits is posted as Addendum No. 1 Attachment C.

1.3 How to Use This Addendum

- This Addendum and the posted materials are part of the official RFP record. Only written addenda posted on the official RFP webpage are binding (RFP Section 4.4). Verbal statements made during the pre-proposal conference are not binding unless included here.
- Proposers must acknowledge receipt of Addendum No. 1 in their proposal. Include the following in the proposal cover letter or in RFP Attachment A (Proposal Requirements Checklist): “Proposer acknowledges receipt of Addendum No. 1, dated March 27, 2026, to RFP No. HRCTD-2026-01.”
- All other RFP terms, instructions, evaluation criteria, and submission deadlines remain in effect unless changed by a later written Addendum.

Section 2. Paraphrased Q&A

The following questions and answers are paraphrased summaries of discussions held during the Pre-Proposal Conference of March 24, 2026. They have been edited for clarity and brevity. As issued by Hood River County Transportation District in this Addendum, these paraphrased Q&A are incorporated into the RFP as official clarifications. Only written responses, this Addendum, and any other addenda formally posted by Hood River County Transportation District on the official RFP webpage (<https://www.ridecatbus.org/about-cat/#contract-opportunities>) are authoritative. If any paraphrase appears inconsistent with other written RFP materials, the written Addendum language governs.

Question 1: Has CAT completed any energy or electrical-load analyses or planning related to battery-electric bus implementation (for example, depot charging strategy, estimated electrical demand, or utility upgrade needs) for the Bus Storage & Maintenance Facility (Project 2)? If available, please provide the related report(s).

Response 1 (Clarification — Project 2 EV charging and utility coordination): CAT completed a Zero Emission Transition Plan in March 2023. That document is being posted as Attachment B to this Addendum. Per the RFP, Task 2 (Project Initiation and Scope Refinement) will confirm preliminary assumptions related to EV charging strategy and identify utility coordination needs. Detailed electrical/load studies, final utility coordination, and detailed charging-infrastructure design are anticipated to be developed during subsequent design tasks (for example, Task 4 preliminary design and Task 5 PS&E) if those tasks are authorized. The selected consultant will be expected to perform or manage those analyses and to coordinate with utility providers as part of the authorized scope. Proposers should assume the consultant will lead formal utility coordination during the design phase. (No change to RFP.)

Question 2: Please clarify the expected role of the Consultant in public engagement and communications. Specifically, will CAT staff continue to staff tabling and informal outreach (e.g., farmers markets and community events), while the Consultant is expected to support formal presentations and public meetings?

Response 2 (Clarification — Consultant public engagement role): CAT staff will continue to handle routine community outreach and event staffing. The Consultant shall support CAT’s public engagement by preparing outreach materials and presentation packages and, as requested by CAT, provide presentation and meeting support for agency, third-party, CAT board, and CAT review processes. The Consultant is expected to coordinate with the Port of Hood River and support Port review and approval processes as needed. The Consultant may also be asked to support public open house(s) associated with the Interregional Transit Hub, the Bus Storage & Maintenance Facility, and the Park-and-Ride Replacement Facility. Specific roles, staffing, and deliverables for public engagement will be confirmed during Task 2 (Project Initiation and Scope Refinement). (No change to the RFP.)

Question 3: Will CAT make the complete NEPA documentation and all supporting technical reports for Projects 2 and 3 available to all offerors prior to the proposal due date? This would help with planning and sequencing assumptions.

Response 3 (Clarification): CAT will provide the complete NEPA documentation and supporting technical materials for Projects 2 and 3 upon contract award.

Question 4: Do you have any guidance on coordination with ODOT during this process, including whether any specific ODOT approvals will be required for these projects?

Response 4 (Clarification — ODOT coordination and NEPA approvals): No specific ODOT approvals are required beyond coordination. For Project 1 (Interregional Transit Hub) the consultant must coordinate with ODOT’s Statewide NEPA Program Team as part of the NEPA process. Per the RFP (Section 2.5 and Section 1.4), the consultant will prepare NEPA documentation and submit it to ODOT for submittal to FTA. Projects 2 and 3 already have NEPA concurrence and generally do not require additional ODOT NEPA action unless changes are made that trigger further review. (No change to the RFP.)

Section 3. Revised NEPA Deliverables Table: This Addendum revises the NEPA Deliverables Table referenced in RFP Section 2.5 of Task 3 (Project 1 — Interregional Transit Hub). The table below is the official, controlling version for the RFP. The tracked-change/red-line version showing additions and deletions is provided as Addendum No. 1 Attachment C for reference. Proposers shall acknowledge receipt of this Addendum in their proposal.

Project 1, CAT Interregional Transit Hub--NEPA Deliverables Table

NEPA Task	Description	Anticipated Deliverable
NEPA Strategy Memo	Defines NEPA path (likely a Categorical Exclusion) anticipated class of action, required studies, and coordination with FTA and ODOT.	NEPA Strategy Memorandum
Existing NEPA Gap Analysis	Evaluation of existing environmental documentation prepared by the Port of Hood River and other agencies relative to FTA NEPA requirements.	Gap Analysis Memo
Alternatives Screening	Conduct a fatal flaw analysis and comparative evaluation (if FTA determines an EA instead of CE).	Alternatives Analysis Memo (if needed)

Technical Environmental Studies	Coordination with applicable regulatory agencies to determine resource impacts and mitigation opportunities. Completion of required discipline-specific environmental studies to support NEPA documentation, including identification of mitigation measures that could be incorporated into design or construction, as needed.	Technical Memos / Reports
Agency Coordination	Consultation and coordination with ODOT. Conduct public and stakeholder outreach.	Meeting summaries / correspondence
Draft NEPA Documentation	Preparation of draft NEPA documentation to ODOT for submittal to FTA, including FTA CE Worksheet of Nov 2025.	Draft NEPA document
Final NEPA Documentation	Incorporation of comments and final submittal.	Final NEPA package submitted to FTA
FTA NEPA Determination	Receive final FTA NEPA determination.	Final NEPA Concurrence
Environmental Review Record	Compilation and organization of materials supporting the NEPA process.	Environmental review record index

Section 4. Posting Actions

4.1 Minor Posting Action / Clarification (no change to deadlines)

CAT has posted the Hood River County Transportation District Zero Emissions Transition Plan March 10, 2023, as Addendum No. 1 Attachment B. This document is provided for proposer reference and assumption-setting only and does not modify the RFP, its requirements, or the submission deadlines.

4.2 Minor Posting Action / Clarification (no change to deadlines)

Pre-Proposal Conference March 24, 2026: Recording and Materials
 The audio/video recording and transcript of the March 24, 2026 pre-proposal conference are posted to the official RFP webpage: <https://www.ridecatbus.org/about-cat/#contract-opportunities> under: Virtual Pre-Proposal Conference for CAT Transit Facilities Development Program. The Pre-Proposal Conference Presentation Slides are posted as Attachment A to this Addendum. The content of this Addendum constitutes the official written record for clarifications and the posting action referenced above.

Section 5. Attachments Posted with this Addendum

- Attachment A – Pre-Proposal Conference Presentation Slides March 24, 2026
- Attachment B – HRCTD Zero Emissions Transition Plan March 10, 2023
- Attachment C – RFP Redline: Section 2.5 NEPA Deliverables Table

Authorized Issuance: Hood River County Transportation District (dba Columbia Area Transit)
 Authorized By: Amy Schlappi
 Title: Executive Director, Hood River County Transportation District
 Email: amy.schlappi@catransit.org
 Date: March 27, 2026

END OF ADDENDUM NO. 1