



Tuesday, November 1st, 2022
Hood River County Transportation District
STIF Advisory Committee Meeting

224 Wasco Loop, Board Conference Room
Hood River, OR 97031
4:00pm – 5:00pm
Meeting Minutes

1. Call Meeting to Order:

Amy called the Statewide Transportation Improvement Funds (STIF) Advisory Committee to order at 4:13 p.m.

2. Roll Call:

Amy took roll call. Committee members Kevin Liburdy (City of Hood River Planning Department), Lexi Stickel (PacificSource), and Taylor Engel (Providence Dethman House) were in attendance.

Staff: Amy Schlappi, Rebecca Martinez

Absent: Leti Moretti, Rachelle Begay, Ivy Collins

Note: Since only 3 committee members attended the quorum was not met. Staff decided to continue with the meeting, but agenda items were only discussed. No decisions were made. All committee members were sent a recording of the meeting so that they had access to the same information as those committee members who attended.

3. Committee Responsibility

Amy reviewed the changes made to the STIF Advisory Committee Bylaws that were recommended by ODOT. Language was updated and some unnecessary pieces were removed. A copy of the HRCTD Board Approved Bylaws was included in the meeting materials. The Bylaws explain the responsibilities of the committee and detail the specific tasks that must be completed as part of the STIF Plan and STIF Discretionary and Statewide Transit Network grant applications.

Motion: Not Applicable

Approved by: Not Applicable

Opposed by: Not Applicable

4. Review FY22 STIF Report

Amy reviewed the FY22 STIF Report that was included in the meeting materials and the highlights of each project in the 21-23 Biennium STIF Plan.

There was discussion about Project 6 – ADA Access Improvements; where the funds could be used and if unused funds could be rolled over to the next biennium.

5. Confirm STIF Discretionary & Statewide Network Funding Projects



Amy briefly reviewed the 3 STIF Discretionary and Statewide Transit Network Funding Projects that CAT applied for or was a partner in the application. A detailed description of each project was included in the meeting materials.

Motion: Not Applicable

Approved by: Not Applicable

Opposed by: Not Applicable

6. STIF Poverty Threshold for Hood River County

The STIF Poverty Threshold for Hood River County was not thoroughly discussed due to the lack of quorum. There was a brief discussion regarding a request from Kevin for an updated memo with the staff's recommendation for how the committee should proceed.

Motion: Not Applicable

Approved by: Not Applicable

Opposed by: Not Applicable

7. Projected STIF Formula Funds Available

Amy reviewed the STIF Project Formula Funds that are projected to be available. She noted that ODOT is recommending allocating more than the projected amount of funds in case more funds are available than originally estimated.

8. Potential STIF 23-25 Biennium Projects

The committee looked at the goals identified in the Hood River County Coordinated Transportation Plan as each STIF project must be referenced in this plan or the 2017 Transit Master Plan. Amy reviewed the Oregon Public Transportation Goals that should be met with the different projects.

There was some additional discussion about allocating more than 100% of the projected funds to the different projects and concern if the district did not receive those.

Kevin asked how board members are involved in this process. The board will review recommendations made by the committee and approve as appropriate.

Amy briefly reviewed the different proposed projects and the group discussed what could be included as part of those projects.

The meeting was adjourned at 4:59pm.