

Resolution No. 22-04-20

**A RESOLUTION TO APPROVE A SUPPLEMENTAL BUDGET
FOR FISCAL YEAR 2022**

RECITALS:

- A. Whereas the Hood River County Transportation District Board of Directors made the decision to increase the Operating Expenses \$200,000 due to increased fleet expenses caused by COVID-19 related events and increased marketing related to the Gorge-To-Mountain Express and the Columbia Gorge Express services, along with increased marketing related to the Gorge to Mountain and Columbia Gorge Express services.
- B. Whereas the Hood River County Transportation District Board of Directors made the decision to approve a \$250,000 increase in Personnel Expenses due to the Union contract wage increases and services for the Gorge to Mountain and Columbia Gorge Express services.
- C. Whereas the Board recognizes the \$631,508 reduction in Capital expenses due to COVID related delay in previously approved new bus deliveries.

Therefore, Hood River County Transportation District resolves:

To amend the 2021 budget in accordance with ORS. 294.471 and 294.473.

As such, the budget changes will appear as outlined in Attachment A.

Which decrease overall revenues by \$284,508 and decreased overall expenditures by \$101,273.

Passed by the HRCTD Board of Directors and signed by me in authentication of its passage this 20th day of April, 2022.



Board Chair, Lara Dunn



ATTEST:

Secretary of the Board, Darrell Roberts

General Fund 100

GENERAL FUND

Revenue

100

Historical Data		Proposed Budget 022	RESOURCE DESCRIPTION	Supplemental 2022
Actual				
Actual Budget FY20	Actual Budget 2021			
RESERVE FUNDS				
959,235	1,052,530	1,138,814	Unencumbered Reserve Funds	\$ 1,213,649
		330,000	STIF Dedicated Project Funds (*)	\$ 330,000
\$ 959,235	\$ 1,052,530	\$ 1,468,814	Total Reserve Funds	\$ 1,543,649
REVENUE				
\$ 198,435	\$ 198,435	\$ 150,000	4001 - Fare Revenue	\$ 150,000
\$ 95,271	\$ 95,271	\$ 30,000	4100 - Contract Revenue	\$ 30,000
\$ 493,671	\$ 493,671	\$ 949,322	4200 - Federal Assistance	\$ 317,814
\$ 1,304,535	\$ 1,304,535	\$ 1,168,475	4300 - State Assistance	\$ 1,395,475
\$ 169,160	\$ 169,160	\$ 200,000	4500 - Local Assistance	\$ 200,000
\$ 12,894	\$ 12,894	\$ 45,000	4600 - Other Revenue	\$ 65,000
\$ 152,500	\$ 152,500	\$ 372,000	4700 - Federal CARES ACT	\$ 472,000
\$ 2,426,466	\$ 2,426,466	\$ 2,914,797	Total Available Funds	\$ 2,630,289
OPERATING EXPENSE				
\$ 2,773	\$ 2,773	\$ 7,210	5005 Vehicle Expenses	\$ 7,210
\$ 101,165	\$ 101,165	\$ 260,000	5015 - Fuel	\$ 260,000
\$ 56,055	\$ 56,055	\$ 81,238	5020 - Preventative Maintenance & Repair	\$ 160,000
\$ 25,768	\$ 25,768	\$ 32,833	5100 - Communication Expense	\$ 32,833
\$ 15,014	\$ 15,014	\$ 17,048	5200 - Vehicle Insurance	\$ 28,611
\$ 7,808	\$ 7,808	\$ 12,600	5500 - Driver Expenses	\$ 12,600
\$ 217,030	\$ 217,030	\$ 40,000	5600 - Advertising & Marketing	\$ 120,000
\$ 178,641	\$ 178,641	\$ 32,000	5700 - Grant / Contract Match Funds	\$ 62,000
\$ 604,254	\$ 604,254	\$ 482,929	Total Operating Expense	\$ 683,254
ADMINISTRATIVE EXPENSE				
\$ 32,754	\$ 32,754	\$ 58,300	7003 - Building Expenses	\$ 58,300
\$ 13,488	\$ 13,488	\$ 15,600	7100 - Office Supplies & Expense	\$ 15,600
\$ 85,534	\$ 85,534	\$ 123,100	7300 - Professional Fees	\$ 123,100
\$ 8,354	\$ 8,354	\$ 11,340	7400 - Other Administrative Expense	\$ 11,340
\$ 140,130	\$ 140,130	\$ 208,340	Total Administrative Expense	\$ 208,340
ADMINISTRATIVE PERSONNEL EXPENSE				
\$ 174,180	\$ 174,180	\$ 227,220	8003 - Admin Wages	\$ 227,220
\$ 11,695	\$ 11,695	\$ 22,770	8030 - Admin ER Taxes	\$ 22,770
\$ 15,178	\$ 15,178	\$ 30,390	8080 - Admin Benefits	\$ 30,390
\$ 10,383	\$ 10,383	\$ 3,446	8081 - Admin - Accrued PTO Amount	\$ 3,446
\$ 211,436	\$ 211,436	\$ 283,826	Total Administrative Personnel Expense	\$ 283,826
DIRECT SERVICE PERSONNEL EXPENSE				
\$ 590,155	\$ 590,155	\$ 810,508	8103 - Direct Service Wages	\$ 1,086,555
\$ 31,645	\$ 31,645	\$ 84,588	8130 - Direct Service ER Taxes	\$ 105,048
\$ 71,900	\$ 71,900	\$ 134,579	8180 - Direct Service Benefits	\$ 167,131
\$ 23,024	\$ 23,024	\$ 3,886	8181 - Direct Service - Accrued PTO Amount	\$ 4,826
\$ 716,724	\$ 716,724	\$ 1,033,561	Total Direct Service Personnel Expense	\$ 1,363,561
CAPITAL OUTLAY				
\$ 597,405	\$ 597,405	\$ 863,500	9000- Capital Expenses	\$ 231,902
			9999-Other Income, Expense Depreciation	
\$ 597,405	\$ 597,405	\$ 863,500	Capital Expenses	\$ 231,902
\$ 2,426,466	\$ 2,426,466	\$ 2,914,797	Total Revenue	\$ 2,630,289
\$ 2,269,950	\$ 2,269,950	\$ 2,872,156	Total Expense	\$ 2,770,883
\$ 156,516	\$ 156,516	\$ 42,641	Net Income	\$ (140,594)
\$ 1,115,751	\$ 1,209,046	\$ 1,181,455	Project Available Funds at EOY	\$ 1,403,055
		\$ 330,000	Amount of Balance that is STIF Roll Forward	\$ 150,000
		\$ 851,455	Unencumbered Reserve Funds	\$ 1,253,055