

Resolution No. 21-04-21

**A RESOLUTION TO APPROVE A SUPPLEMENTAL BUDGET
FOR FISCAL YEAR 2021**

RECITALS:

- A. Whereas the COVID-19 Pandemic continued to impact local operations and causing a decrease in fares, contract revenue, which impacted service levels operating costs and personnel expenses; and,
- B. Whereas, the delivery of vehicles was delayed and are expected to be delivered and paid for in FY23; and,

Therefore, Hood River County Transportation District resolves:

To amend the FY 2021 budget in accordance with ORS. 294.471 and 294.473.

As such, the budget changes will appear as outlined in Attachment A.

Which decrease overall revenues by \$603,829 and decreased overall expenditures by \$676,544.

Passed by the HRCTD Board of Directors and signed by me in authentication of its passage this 21st day of April, 2021.

Lara Dunn

Board Chair, Lara Dunn

ATTEST:

Darrell Roberts

Secretary of the Board, Darrell Roberts

GENERAL FUND -100

RESOURCE DESCRIPTION	GENERAL FUND -100		Notes on Estimated Supplemental
	Adopted FY	Estimated Supplemental 2021	
Beginning Cash Balance	\$ 975,144	1,021,367	Audited EOY Balance
REVENUE			
4000 - Fare Revenue	\$ 140,000	\$ 56,160	reduction due to COVID virus
4100 - Contract Revenue	\$ 90,000	\$ 11,052	changes at DDS & impacts of COVID Virus
4200 - Federal Assistance	\$ 915,341	\$ 594,000	Capital (Delivery Delayed)
4300 - State Assistance	\$ 1,161,800	\$ 1,161,800	
4500 - Local Assistance	\$ 129,500	\$ 190,000	More Revenues than Expected
4600 - Other Revenue	\$ 40,000	\$ 65,000	Grant & Vehicle Sales
4700 - Federal CARES ACT	\$ 395,200	\$ 190,000	Changes to Disbursement
Total Available Funds	\$ 2,871,841	\$ 2,268,012	-21%
OPERATING EXPENSE			
5005 Vehicle Expenses	\$ 7,000	\$ 7,000	
5015 - Fuel	\$ 210,000	\$ 108,233	Services not restored quickly due to COVID
5020 - Preventative Maintenance & Repair	\$ 65,000	\$ 65,000	
5100 - Communication Expense	\$ 31,876	\$ 31,876	
5200 - Vehicle Insurance	\$ 16,552	\$ 16,553	
5500 - Driver Expenses	\$ 10,000	\$ 10,000	Uniforms purchased & Gym Equipment (Board Approved)
5600 - Advertising & Marketing	\$ 90,000	\$ 90,000	
5700 - Grant / Contract Match Funds	\$ 275,000	\$ 207,000	
Total Operating Expense	\$ 705,428	\$ 535,662	-25%
ADMINISTRATIVE EXPENSE			
7003 - Building Expenses	\$ 34,000	\$ 34,000	
7100 - Office Supplies & Expense	\$ 15,000	\$ 15,000	
7300 - Professional Fees	\$ 89,100	\$ 89,100	
7400 - Other Administrative Expense	\$ 5,891	\$ 5,891	Board Stipend Reimbursements (Board Approved)
Total Administrative Expense	\$ 143,991	\$ 143,991	No Change
ADMINISTRATIVE PERSONNEL EXPENSE			
8003 - Admin Wages	\$ 149,556	\$ 149,556	Adding AD (Board Approved)
8030 - Admin ER Taxes	\$ 14,760	\$ 14,760	
8080 - Admin Benefits	\$ 17,447	\$ 17,447	
Total Administrative Personnel Expense	\$ 181,763	\$ 181,763	No Change
DIRECT SERVICE PERSONNEL EXPENSE			
8103 - Direct Service Wages	\$ 726,668	\$ 650,000	Services not restored quickly due to COVID
8130 - Direct Service ER Taxes	\$ 87,153	\$ 63,025	
8180 - Direct Service Benefits	\$ 94,450	\$ 90,469	
Total Direct Service Personnel Expense	\$ 908,271	\$ 803,494	-12%
CAPITAL OUTLAY			
9000- Capital Expenses	\$ 592,000	\$ 190,000	Vehicle delivery/payment issue move purchase to next FY
9999-Other Income, Expense Depreciation	\$ -	\$ -	
Capital Expenses	\$ 592,000	\$ 190,000	-68%
Total Revenue	\$ 2,871,841	\$ 2,268,012	
Total Expense	\$ 2,531,454	\$ 1,854,910	
Net Income	\$ 329,587	\$ 413,102	
Project Available Funds at EOY	\$ 1,315,531	\$ 1,434,469	