



**Wednesday, April 21, 2021**  
**Hood River County Transportation District**  
**Supplemental Budget Hearing**  
**224 Wasco Loop, Board Conference Room**  
**Hood River, OR 97031**  
**4:00pm – 4:30pm**  
**Agenda**

The Hood River County Transportation District is taking measures to limit exposure of COVID-19. In support of state and federal guidelines for social distancing, HRCTD will hold this meeting by using Zoom Conferencing technology. Members of the public can attend by calling (253)215-8782, Meeting ID: 826 7006 6444, Password: 389028.

- 1. Call Meeting to Order – 4:00pm**
- 2. Resolution & Action Items**
  - a. Supplemental Budget (Attachment)**
- 3. Public Comment**
- 4. Meeting Adjourned – 4:30pm**

**Resolution No. 21-04-21**

**A RESOLUTION TO APPROVE A SUPPLEMENTAL BUDGET  
FOR FISCAL YEAR 2021**

**RECITALS:**

- A. Whereas the COVID-19 Pandemic continued to impact local operations and causing a decrease in fares, contract revenue, which impacted service levels operating costs and personnel expenses; and,
- B. Whereas, the delivery of vehicles was delayed and are expected to be delivered and paid for in FY23; and,

**Therefore, Hood River County Transportation District resolves:**

*To amend the FY 2021 budget in accordance with ORS. 294.471 and 294.473.*

As such, the budget changes will appear as outlined in Attachment A.

Which decrease overall revenues by \$603,829 and decreased overall expenditures by \$676,544.

**Passed by the HRCTD Board of Directors and signed by me in authentication of its passage this 21st day of April, 2021.**

---

**Board Chair, Lara Dunn**

**ATTEST:**

---

**Secretary of the Board, Darrell Roberts**

**GENERAL FUND -100**

RESOURCE DESCRIPTION	GENERAL FUND -100		Notes on Estimated Supplemental
	Adopted FY	Estimated Supplemental 2021	
<b>Beginning Cash Balance</b>	\$ 975,144	1,021,367	<b>Audited EOY Balance</b>
<b>REVENUE</b>			
4000 - Fare Revenue	\$ 140,000	\$ 56,160	reduction due to COVID virus
4100 - Contract Revenue	\$ 90,000	\$ 11,052	changes at DDS & impacts of COVID Virus
<b>4200 - Federal Assistance</b>	<b>\$ 915,341</b>	<b>\$ 594,000</b>	<b>Capital (Delivery Delayed)</b>
4300 - State Assistance	\$ 1,161,800	\$ 1,161,800	
4500 - Local Assistance	\$ 129,500	\$ 190,000	More Revenues than Expected
4600 - Other Revenue	\$ 40,000	\$ 65,000	Grant & Vehicle Sales
4700 - Federal CARES ACT	\$ 395,200	\$ 190,000	Changes to Disbursement
<b>Total Available Funds</b>	<b>\$ 2,871,841</b>	<b>\$ 2,268,012</b>	<b>-21%</b>
<b>OPERATING EXPENSE</b>			
5005 Vehicle Expenses	\$ 7,000	\$ 7,000	
<b>5015 - Fuel</b>	<b>\$ 210,000</b>	<b>\$ 108,233</b>	<b>Services not restored quickly due to COVID</b>
5020 - Preventative Maintenance & Repair	\$ 65,000	\$ 65,000	
5100 - Communication Expense	\$ 31,876	\$ 31,876	
5200 - Vehicle Insurance	\$ 16,552	\$ 16,553	
5500 - Driver Expenses	\$ 10,000	\$ 10,000	Uniforms purchased & Gym Equipment (Board Approved)
5600 - Advertising & Marketing	\$ 90,000	\$ 90,000	
5700 - Grant / Contract Match Funds	\$ 275,000	\$ 207,000	
<b>Total Operating Expense</b>	<b>\$ 705,428</b>	<b>\$ 535,662</b>	<b>-25%</b>
<b>ADMINISTRATIVE EXPENSE</b>			
7003 - Building Expenses	\$ 34,000	\$ 34,000	
7100 - Office Supplies & Expense	\$ 15,000	\$ 15,000	
7300 - Professional Fees	\$ 89,100	\$ 89,100	
7400 - Other Administrative Expense	\$ 5,891	\$ 5,891	Board Stipend Reimbursements (Board Approved)
<b>Total Administrative Expense</b>	<b>\$ 143,991</b>	<b>\$ 143,991</b>	<b>No Change</b>
<b>ADMINISTRATIVE PERSONNEL EXPENSE</b>			
8003 - Admin Wages	\$ 149,556	\$ 149,556	Adding AD (Board Approved)
8030 - Admin ER Taxes	\$ 14,760	\$ 14,760	
8080 - Admin Benefits	\$ 17,447	\$ 17,447	
<b>Total Administrative Personnel Expense</b>	<b>\$ 181,763</b>	<b>\$ 181,763</b>	<b>No Change</b>
<b>DIRECT SERVICE PERSONNEL EXPENSE</b>			
8103 - Direct Service Wages	\$ 726,668	\$ 650,000	Services not restored quickly due to COVID
8130 - Direct Service ER Taxes	\$ 87,153	\$ 63,025	
8180 - Direct Service Benefits	\$ 94,450	\$ 90,469	
<b>Total Direct Service Personnel Expense</b>	<b>\$ 908,271</b>	<b>\$ 803,494</b>	<b>-12%</b>
<b>CAPITAL OUTLAY</b>			
<b>9000- Capital Expenses</b>	<b>\$ 592,000</b>	<b>\$ 190,000</b>	<b>Vehicle delivery/payment issue move purchase to next FY</b>
9999-Other Income, Expense Depreciation	\$ -	\$ -	
<b>Capital Expenses</b>	<b>\$ 592,000</b>	<b>\$ 190,000</b>	<b>-68%</b>
<b>Total Revenue</b>	<b>\$ 2,871,841</b>	<b>\$ 2,268,012</b>	
<b>Total Expense</b>	<b>\$ 2,531,454</b>	<b>\$ 1,854,910</b>	
<b>Net Income</b>	<b>\$ 329,587</b>	<b>\$ 413,102</b>	
<b>Project Available Funds at EOY</b>	<b>\$ 1,315,531</b>	<b>\$ 1,434,469</b>	