



Wednesday, May 27th, 2020

**Hood River County Transportation District  
2<sup>nd</sup> Meeting of the Budget Committee  
224 Wasco Loop, Board Conference Room  
Hood River, OR 97031  
4pm – 5:30pm**

## **Meeting Minutes**

### **Board Meeting Attendees**

**Budget Committee Members:** Rob Brostoff, Otto Behrmann, Marbe Cook, Joella Dethman, Elizabeth Garber, Darrell Roberts

**Public:** Teresa Gallucci (Our Team Accounting)

**Staff:** Patty Fink, Amy Schlappi

Joella Dethman called the second Budget Committee Meeting to order at 4:02PM and welcomed all attendees.

### **Review of the May 13<sup>th</sup> Budget Meeting and Updated Budget FY 2020-21**

Joella Dethman asked for the Budget Committee to review the minutes from the May 13<sup>th</sup> Budget Committee Meeting. Rob Brostoff made a motion to accept the minutes, the motion was seconded by Otto Behrmann and unanimously approved by the Budget Committee.

Patty Fink discussed the two changes that were made to the proposed Budget FY 2020-21:

- The grant amount (in 4200 Federal assistance) of \$340,000 for two new vehicles – and the expenditure amount (900-Capital Expenses) of \$400,000 which includes the Districts' required match amount are now reflected within the budget document.
- Based off a recommendation from the Bookkeeper, Paid Time Off (PTO) Liability has been pulled out of the Direct Service Benefits line item to reflect the full financial burden to the agency. This line item can significantly impact the overall budget in times of economic downturn when PTO must be paid out to employees if a reduction in workforce is required.

There was a general discussion as to what happens to unused PTO if employees do not leave the company.

### **Public Comments**

No public comments were made.



**Approval of Budget FY 2020-21**

Joella Dethman reviewed the existing tax rate of 0.0723 and asked staff to confirm this was the correct the tax rate. Based on the Local Budgeting Manual produced by the Oregon Department of Revenue, this is the correct tax rate.

Rob Brostoff made a motion to approve the proposed Budget for FY 2020-21 at the maximum tax rate amount, the motion was seconded by Otto Behrmann and unanimously approved by the Budget Committee.

**Otto Behrmann made a motion to adjourn the meeting, the motion was seconded by Darrell Roberts and unanimously approved by the Budget Committee.**