



Wednesday, March 25th, 2020

**Hood River County Transportation District
Emergency Meeting of the Board of Directors
224 Wasco Loop, Board Conference Room
Hood River, OR 97031**

3:00pm – 4:00pm

Meeting Minutes

Board Meeting Attendees

Board Members: Leanne Hogie, Marbe Cook, Rob Brostoff, Lara Dunn, Mark Reynolds

Staff: Patty Fink, Ty Graves, Amy Schlappi

Leanne Hogie called the March 25th, 2020 Emergency Meeting of the Board of Directors to order at 3:01pm.

HRCTD COVID-19 Response Update and Next Steps Discussion

Patty Fink summarized the current situation, by highlighting:

- Oregon Governor Brown has issued Executive Order 20-12 which orders residents to stay at home except for essential needs.
- Hood River County Transportation District Staff are considered essential employees.
- Staff interpreted order as needing to suspend fixed-routes and operating the Dial-A-Ride Service only.
- Not all staff is deemed essential or needs to go to the office. ODOT allows us to decide which employees need to still go to the office and which do not.
- All routes have experienced a drastic decrease in ridership.

Staff recommends the following action takes place to keep employees as whole as possible and to mitigate impact of this health crisis on employees.

- Hold a staff meeting to explain the current situation and how employees may qualify for paid sick leave and expanded family and medical leave under the Families First Coronavirus Response Act (FFCRA).
- Allow for employees to volunteer to be laid off.
- Continue to operate Dial-A-Ride services and partner with local organizations to help with community relief efforts.

The Board of Directors discussed the recommendations and agreed that the staff should move forward with enacting them.

- ❖ Staff will publicize the Dial-A-Ride services in the newspaper, social media and other avenues.
- ❖ Staff will post notices at the Grocery stores and pharmacies.
- ❖ All staff meeting will be Thursday March 26th at 5pm.

Leanne Hogie ended the meeting at 3:43pm.