

Resolution No. 20-05-20

A RESOLUTION TO APPROVE A SUPPLEMENTAL BUDGET
FOR FISCAL YEAR 2020

RECITALS:

- A. Whereas the COVID virus pandemic and Governor's March Stay at Home Order impacted service provision and revenues beginning 3/2020; and,
- B. Whereas, the Hood River County Transportation District Board of Directors made the decision to contract the Winter Gorge to Mountain Services out in 11/19; and,
- C. Whereas the Board authorized the Executive Director to purchase a 28 passenger back up bus for the CGE services and increase the marketing budget by \$140,000 in 9/19 and 12/19 respectively

Therefore, Hood River County Transportation District resolves:

To amend the 2020 budget in accordance with ORS. 294.471 and 294.473.

As such, the budget changes will appear as outlined in Attachment A.

Which decrease overall revenues by \$537,428 and decreased overall expenditures by \$380,387.

Passed by the HRCTD Board of Directors and signed by me in authentication of its passage this 20th day of May, 2019.

Board Chair, Marbe Cook

ATTEST:

Secretary of the Board, Leti Valle

General Fund 100				GENERAL FUND	
Revenue				100	
Historical Data					
Actual		Estimated Budget 2020	Estimated Supplemental 2020	RESOURCE DESCRIPTION	Notes on Estimated Supplemental
Actual Budget FY18	Actual Budget FY19				
\$ 1,079,401	\$ 985,444	\$ 978,882	\$ 959,235	Beginning Cash Balance	Notes on variances
REVENUE					
\$ 31,949	\$ 249,467	\$ 337,677	\$ 150,500	4000 - Fare Revenue	reduction due to COVID virus
\$ 152,328	\$ 136,064	\$ 155,000	\$ 98,000	4100 - Contract Revenue	changes at DDS & impacts of COVID Virus
\$ 312,156	\$ 459,080	\$ 928,000	\$ 512,649	4200 - Federal Assistance	FLAP Estimate High & CARES ACT Additions
\$ 141,187	\$ 306,675	\$ 1,363,500	\$ 1,300,000	4300 - State Assistance	impacts from COVID
\$ 156,148	\$ 170,074	\$ 165,000	\$ 185,000	4500 - Local Assistance	Increase in revenues from property tax
\$ 13,320	\$ 29,480	\$ 45,000	\$ 13,000	4600 - Other Revenue	Lost AD revenue due to COVID
			\$ 197,600	4700 - Federal CARES ACT	New CARES ACT FUND addition
\$ 807,088	\$ 1,350,840	\$ 2,994,177	\$ 2,456,749	Total Available Funds	
OPERATING EXPENSE					
\$ 11,047	\$ 2,170	\$ 33,000	\$ 2,719	5005 Vehicle Expenses	Reclassifying of line items out of this line item.
\$ 72,456	\$ 111,956	\$ 327,800	\$ 117,000	5015 - Fuel	Lower bc/Covid & Flap Contracted
\$ 33,952	\$ 63,247	\$ 65,000	\$ 54,000	5020 - Preventative Maintenance & Repair	Lower bc/Covid & Flap Contracted
\$ 9,759	\$ 21,485	\$ 23,775	\$ 32,527	5100 - Communication Expense	carry over billing issue in FY19 & Upgrade in DSL at Office
\$ 13,740	\$ 13,740	\$ 14,300	\$ 14,393	5200 - Vehicle Insurance	
\$ 8,695	\$ 4,893	\$ 14,007	\$ 8,063	5500 - Driver Expenses	over estimated on 5500/underestimate on 7400
\$ 17,345	\$ 52,973	\$ 114,000	\$ 240,000	5600 - Advertising & Marketing	Increased due to CGE funds shift & includes 40K allocated in
\$ 37,213	\$ 41,269	\$ 41,400	\$ 160,000	5700 - Grant / Contract Match Funds	opted to contract rather than provide MHM
\$ 204,207	\$ 311,733	\$ 633,282	\$ 628,702	Total Operating Expense	
ADMINISTRATIVE EXPENSE					
\$ 33,666	\$ 41,438	\$ 37,000	\$ 34,000	7003 - Building Expenses	increase online programs underestimated amounts
\$ 10,000	\$ 7,241	\$ 7,500	\$ 15,000	7100 - Office Supplies & Expense	increase online programs underestimated amounts
\$ 81,845	\$ 93,989	\$ 71,000	\$ 105,000	7300 - Professional Fees	3 mo. Contract for Ops Manager
\$ 18,538	\$ 2,690	\$ 2,500	\$ 4,063	7400 - Other Administrative Expense	see 5400 Driver Expense notes
\$ 144,049	\$ 145,358	\$ 118,000	\$ 158,063	Total Administrative Expense	
ADMINISTRATIVE PERSONNEL EXPENSE					
\$ 96,000	\$ 143,987	\$ 112,800	\$ 149,556	8003 - Admin Wages	decision to hire Amy in Oct/Nov
\$ 7,554	\$ 11,126	\$ 13,536	\$ 12,000	8030 - Admin ER Taxes	
\$ 22,274	\$ 11,622	\$ 12,000	\$ 17,447	8080 - Admin Benefits	
\$ 125,828	\$ 166,735	\$ 138,336	\$ 179,003	Total Administrative Personnel Expense	
DIRECT SERVICE PERSONNEL EXPENSE					
\$ 367,500	\$ 460,008	\$ 700,555	\$ 652,000	8103 - Direct Service Wages	FLAP Contract Decision & COVID & Other
\$ 37,304	\$ 35,510	\$ 87,054	\$ 62,200	8130 - Direct Service ER Taxes	
\$ 38,050	\$ 57,788	\$ 89,000	\$ 86,000	8180 - Direct Service Benefits	
\$ 442,854	\$ 553,306	\$ 876,609	\$ 800,200	Total Direct Service Personnel Expense	
CAPITAL OUTLAY					
\$ -	\$ 160,511	\$ 1,055,000	\$ 674,872	9000 - Capital Expenses	FLAP contract decision/Slower spending on Capital
	\$ 57,376			9999-Other Income, Expense Depreciation	
\$ -	\$ 217,887	\$ 1,055,000	\$ 674,872	Capital Expenses	
\$ 807,088	\$ 1,350,840	\$ 2,994,177	\$ 2,456,749	Total Revenue	
\$ 916,938	\$ 1,395,019	\$ 2,821,227	\$ 2,440,840	Total Expense	
\$ (109,850)	\$ (44,179)	\$ 172,950	\$ 15,909	Net Income	
\$ 969,551	\$ 941,265	\$ 1,151,832	\$ 975,144	Project Available Funds at EOY	